



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN
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फा .170331/स्था स्था /2023-24/केबिस/ चे.क्षे/4810-4864 दिनांक : 04.07.2023

The Principal
All Kendriya Vidyalayas
Chennai Region.

Sub: Transfer of students (Local Transfer) during 2023-24 : reg

Madam / Sir,

With reference to the subject cited above it is to inform that the requests for local transfer (one KV to another KV at same station) in identified KVs would be taken during July, 2023 and in this connection the following information is forwarded herewith for strict compliance :


1. Guidelines for Local Transfer (Annexure I)
2. Tentative Schedule for Local Transfer (Annexure II)
3. Prescribed application form for seeking local transfer (Annexure III)

You are, therefore, requested to take appropriate action as per the instructions / guidelines attached herewith.

Further, it is to inform that the list of Station Coordinators will be sent separately.

This issues with the approval of the competent authority.

Yours faithfully,


(Anil Mohan)
ASSISTANT COMMISSIONER

Encl: as above
Copy to :

1. The Assistant Commissioner KVS RO Chennai
2. The FO I/c KVS RO Chennai
3. The SO I/c (Admn) KVS RO Chennai
4. Guard file


ASSISTANT COMMISSIONER
04/07/23