



केन्द्रीय विद्यालय न.- १, जिपमेर परिसर, पुदुच्चेरी-६
KENDRIYA VIDYALAYA No.1, JIPMER CAMPUS, PUDUCHERRY-6

CBSE Affin. No.: 2900001 School Code: 59202

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Ref No.F- 31/89 /KVJIPMER /BV/2022-23/

Date :- 19.10.2022

To,
M/s

Sub:- “ Invitation for Quotations for PRE-PRIMARY FURNITURE reg ”

Sir/Madam,

1. The KendriyaVidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies Registration Act, 1860. The Sangathan administers the Scheme of KendriyaVidyalayas set up for imparting education to the children of transferable central Govt. Employees.
2. Sealed competitive quotations from the registered firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for supply of the following items:

Sl. No.	Brief description of goods	Specifications	Quantitly required (approx)	Delivery period	Place of Delivery
1	STUDENT ACTIVITY CHAIR(3 Colours)	Attached with images	126 (Each colour 42)	7 days	KV No 1 JIPMER Pondicherry
2	STUDENT ACTIVITY DESK (Rectangle)	Attached with images	12 (4 Each colour)	7 days	KVNo 1 JIPMER Pondicherry
3	STUDENT ACTIVITY DESK (Trapezium)	Attached with images	12 (4 Each colour)	7 days	KVNo 1 JIPMER Pondicherry
4	STUDENT ACTIVITY DESK (Oval)	Attached with images	12 (4 Each colour)	7 days	KVNo 1 JIPMER Pondicherry

Where Bureau of Indian standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered

3. Conditions

- a. The contract shall be for the supply of the mentioned items to the KVS. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting:
- b. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract.
- d. The prices should be quoted in Indian Rupees only.
- e. Each bidder shall submit only one quotation.
- f. Telex or Facsimile quotations are not acceptable
- g. The firm should enclose supporting documents regarding registration of GST/ST/ITPAN.
- h. PRE-PRIMARY FURNITURE shall be housed in specific rooms as decided by the KVS.

Installation and Commissioning: The PRE-PRIMARY FURNITURE must be installed and commissioned at KV JIPMER PONDICHERRY.

4. Validity of quotations

The quotation shall remain valid for a period of **One Month** after the deadline specified for submission of quotations.

5. Evaluation of quotations:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- (a) properly signed, and
- (b) conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

6. Award of contract:

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above :
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period:
- (c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods:
- (e) Payment shall be made within 7 days after the delivery of goods/completion of work and their acceptance.
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

7. Last date and time of receipt of quotations :

You are requested to submit the sealed quotations in the Tender by post/courier superscripted on the envelope as

“Supply of PRE-PRIMARY FURNITURE FOR PRE PRIMARY ” latest by 29.10.2022

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,
Signature

Name : **Sri. JOSE MATHEW**

Designation: **Principal**

For and on behalf of the Kendriya Vidyalaya JIPMER PONDICHERRY

Format of Quotation (Supply of/PRE-PRIMARY FURNITURE)

Ref: Letter Dated.....

Sl. No.	Description of Goods/Equip.	Brief Specification	Make (Bidder to give the Name of the Manufacturer)	Unit Rate Rs.	Tax Rate in %	Tax Amount	Total Amount with Tax
1	STUDENT ACTIVITY CHAIR(3 Colours)						
2	STUDENT ACTIVITY DESK (Rectangle)						
3	STUDENT ACTIVITY DESK (Trapezium)						
4	STUDENT ACTIVITY DESK (Oval)						

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted within the period specified in the Invitation for quotations.

We also confirm that the normal commercial warranty/guarantee of-----months shall apply to the offered goods.

Signature

Name:

Date:

Seal